

**Justification for
Other than Full and Open Competition (JOFOC)
Recommendation/Concurrence/Approval**

1. CONTRACT OR RFP NO.	2. MOD. NO.	3. CONTRACT TYPE <input type="checkbox"/> Cost <input type="checkbox"/> Fixed price	4. CONTRACT FORM <input type="checkbox"/> Completion <input type="checkbox"/> Level of effort
5. BRIEF TITLE OF PROJECT			
6. NAME OF PROPOSED CONTRACTOR (<i>if known</i>)		7. ORIGINATING IC	
		8. BUILDING/ROOM	
		9. PROJECT OFFICER (<i>name</i>)	
		10. PHONE NO.	
		11. CONTRACT SPECIALIST (<i>name</i>)	
		12. PHONE NO.	
		13. Bldg./Rm.	
14. Current Contract Action		15. Project History (<i>If applicable</i>)	
a. Proposed Performance Period (dates)		a. Total Performance Period to Date	
b. Estimated Funding		b. Total Program Amount to Date	
		c. Date Project Started	
		d. Initial Award was by:	
		<input type="checkbox"/> Competition <input type="checkbox"/> Other than Full and Open Competition	

This justification has been prepared under the authority of 41 U.S.C. 253 (c) _____ as set forth in FAR 6.302-_____
 Approval is required prior to negotiating with proposed source. The following explanation is attached; Part I - Background information and Description of Acquisition, and Part II - Facts and Reasons to Justify Other than Full and Open Competition.

Certification in the Request for Contract, or by requisition attached to this document, indicates that funds are available for this acquisition, or if funding is not presently available but is anticipated, no award will be made until such funding is obtained.

An award will be made only if, during negotiations, it is shown that the anticipated cost to the Government will be fair and reasonable.

For the reasons explained in the attachment, the following officials consider this acquisition appropriate for negotiation with the contractor indicated above, using other than full and open competition, and do so recommend, concur, or approve.

By their signatures below, the Project Officer and the Contracting Officer also certify that, to the best of their knowledge and belief, the justification is accurate and complete.

Recommend/ Concur	Approve	Title	Typed Name	Signature	Date	Bldg./Room
<input type="checkbox"/>	<input type="checkbox"/>	Project Officer				
<input type="checkbox"/>	<input type="checkbox"/>	Project Officer's Immediate Supervisor				
<input type="checkbox"/>	<input type="checkbox"/>	Contracting Officer				
<input type="checkbox"/>	<input type="checkbox"/>	Chief Contracting Officer				
<input type="checkbox"/>	<input type="checkbox"/>	IC Director (<i>optional</i>)				
<input type="checkbox"/>	<input type="checkbox"/>	Acting Director DAPE, OAMP, OA				6100/6C01
<input type="checkbox"/>	<input type="checkbox"/>	Director, OAMP, OA; HCA	Diane J. Frasier			6100/6D01
<input type="checkbox"/>	<input type="checkbox"/>	Senior Advisor for Policy, Office of Extramural Research, NIH; Competition Advocate for R&D	Anthony Demsey, Ph.D.			1/152
<input type="checkbox"/>	<input type="checkbox"/>	Senior Advisor to the Deputy Director for Intramural Research, NIH; Competition Advocate for Station Support	Philip S. Chen, Jr., Ph.D.			1/140
<input type="checkbox"/>	<input type="checkbox"/>	Assistant Secretary for Administration and Mgmt.	Ed Sontag, Ed.D.			HHH/ 309F
<input type="checkbox"/>	<input type="checkbox"/>	Acting Director DAPE, OAMP, OA				6100/6C01

Signature Levels

Justification for Other Than Full and Open Competition

Select the cost range applicable and read down the chart to find which officials are to recommend, concur, or approve.

Action	From \$2,501 to \$500,000*	From \$500,001 to \$50,000,000	Above \$50,000,000
RECOMMEND	Project Officer	Project Officer	Project Officer
CONCUR	Project Officer's Immed. Supervisor	Project Officer's Immed. Supervisor	Project Officer's Immed. Supervisor
CONCUR	N/A	Contracting Officer	Contracting Officer
CONCUR	Branch/Section Chief	Branch/Section Chief	Branch/Section Chief
CONCUR	N/A	Chief Contracting Officer	Chief Contracting Officer
CONCUR	N/A	IC Director (Optional)	IC Director (Optional)
CONCUR	N/A	Acting Director, DAPE, OAMP	Acting Director, DAPE, OAMP
CONCUR	N/A	Director, OAMP	Director, OAMP
CONCUR	N/A	R&D Competition Advocate or SS Competition Advocate, as appropriate	R&D Competition Advocate or SS Competition Advocate, as appropriate
APPROVE	Contracting Officer**	R&D Competition Advocate or SS Competition Advocate, as appropriate	Asst. Secy. for Administration & Mgmt.

* The Justification documentation shall conform to guidance in FAR part 13 for acquisitions at or below the simplified acquisition threshold (\$100,000). For acquisitions above the simplified acquisition threshold, the Justification documentation shall conform to guidance in FAR Part 6 and HHSAR 306.303.

** The contracting officer has the authority to sign JOFOCs up to \$500,000 (FAR 6.304(a)(1)). However, each chief contracting officer may determine to retain some or all of this dollar approval authority at his/her level.

~ **NOTE: An authorized substitute may sign “for” the specified signatory in the event of the latter’s absence, if authority has been appropriately delegated in writing.**

Following the concurrence, approval, or other action by the R&D Competition Advocate or the SS Competition Advocate, as appropriate, all JOFOCs come back to OAMP, which (1) returns them to the IC or (2) forwards them to the ASAM for review and approval. ASAM actions are sent back through the Director, OAMP, NIH, who returns them to originating ICs.